

SPARC Covid-19 Mitigation Plan

(revised April 2021)

1. Staff/Volunteers:

- a. Staff/volunteers will not come to work if showing any symptoms or if you have knowingly been in contact with a person suspected or confirmed positive for Covid 19 within the past 14 days.
- b. At the start of each work shift, read and sign the screening checklist for Covid 19 mitigation.
- c. Wear face mask whenever interfacing with public.
- d. Sanitize hands after each transaction involving cash or credit cards.
- e. Disinfect all surfaces within touch of public after every class/activity throughout the day.
- f. Remind participants to stay 6 feet apart when checking in, and 10 feet apart when exercising, including walking.
- g. Remind participants to not use the facility if feeling sick or exhibiting any symptoms. Each participant will be screened prior to the activity. No one can participate who is exhibiting symptoms or who has knowingly been in contact with a suspected positive case of COVID-19 within the past 14 days. No participant may use the facility or join an outdoor activity within 72 hours of exhibiting a fever.

2. Participant Protocols:

- a. Masks are required to be worn when entering/exiting the facility & while in the entry area. Once participants are on the main floor they are expected to remain 10' away from others while walking/exercising (or 6' away while stationary) or wear a mask.
- b. Mandatory masks for kids age 5 (Preschool) & above, masks not mandatory for kids age 4 and younger.
- c. Any participant feeling sick or exhibiting any COVID-19 symptoms is not allowed in the facility. No one can participate who is exhibiting symptoms or who has knowingly been in contact with a suspected positive case of COVID-19 within the past 14 days. No participant may use the facility within 72 hours of exhibiting a fever. Each participant will be screened prior to the activity.
- d. For private rentals & some classes, temperatures will be taken at check in (100 degrees & above are not allowed to stay)
- e. Each participant is required to have a signed COVID-19 waiver on file. They are available at the front desk and on our website.

3. Physical facility:

- a. Plexiglass guard installed at front counter.
- b. Water fountain has been modified to only provide touchless water bottle filling, disabling the activation bar for direct drinking.
- c. Playing court floor is marked with cones spaced 10 foot apart.
- d. Entryway is marked with 6 foot spacing for line at counter.
- e. Signage that restrooms are not for changing, and only one customer at a time.
- f. Air exchange & filtration - Based on CDC guidelines for indoor spaces, we increased the filtration of airborne particles by purchasing new MERV 12 filters and are replacing them more frequently. Our HVAC system already triggers fresh air exchange based on the parts per million of CO₂, and we have reset that level to trigger more frequent air exchanges. (The CO₂ monitor is accessible in the court area, so users can keep an eye on it if it seems like the air is getting stale or stuffy.) Studies of air circulation have found that the higher a building's ceiling the less risk of airborne spread, so the extreme height of our space is advantageous.

4. Surface disinfecting:

- a. Staff will wipe down handrails, front counter, lockers, all door knobs, water fountain bar, sinks, faucets, chairs, hand dryers, and toilet handles after every class/activity throughout the day.

- b. Staff will wipe down the tablet and cash register after each transaction. (We will have staff use tablet to sign in customers, except for signing waivers & credit card transactions)
- c. We have suspended shared use of lap counting devices.
- d. If an activity uses shared equipment (such as yoga mats, exercise bands, balls, children's play equipment) they will be wiped down after each use.
- e. Hand sanitizers have been placed throughout the facility.
- f. Staff will wipe down the facility's pickleball rackets before and after each use. Only staff or authorized volunteers will set up/break down pickleball nets. Each pickleball player will be given 2 balls per session, that they will mark with their initials and use exclusively for their serving. Players should not pick up others' balls, using their rackets to return balls to the server. At the end of each session, balls used that session will be set aside for washing.

5. Scheduling:

- a. Masks are mandatory while entering/exiting the facility and while in the entry area.
- b. To allow time for disinfecting surfaces, our classes/activities are spaced so there is 15 minutes in between to allow for sanitizing.
- c. Until further notice, activities will have a maximum capacity of 12-25 participants, including instructors.
 - i. Exceptions for private/party rentals:
 - 1. Maximum of 50 people
 - 2. Mandatory masks for kids age 5 (Preschool/ Kindergarten) & above, masks not mandatory for kids age 4 and younger
 - 3. Renters have signed updated rental agreement and agree to the added Covid-19 protocols:
 - a. Wear a mask when not 6 feet social distancing if inactive or 10 feet if active, unless from the same household
 - b. To help with NOT congregating around the food while eating without masks, here are the recommended accommodations:
 - i. Food provided will be set up for individual servings
 - ii. Food can be eaten in the lobby area and also in the green floor area closest to the lobby, while maintaining social distance & wearing a mask
 - iii. Participants are to grab their food in the lobby and then get properly distanced before taking off their masks to eat/drink

6. Traffic Flow:

- a. When weather permits, we will prop the front and rear doors to reduce door handle touches, and to increase air circulation.
- b. Chairs have been placed 6 feet apart in the entryway and in the playing area. (Benches marked to enforce social distancing.)
- c. When groups of more than 25 are in the facility, participants are asked to exit through both the front and rear doors, to reduce congregation on their way out.